

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD JUNE 9, 2020**

A regular meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, June 9, 2020, at 4:30 p.m. This meeting was held in person and via Conference Call. The meeting was held at The Village Center – 7255 W. Grant Blvd., Littleton, CO 80123 and via Zoom. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty
Don Korte
Leigh Chaffee
Timothy LaPan
David Hobart

Also in attendance were:

Paul Lefever; Grant Ranch Master HOA
Lisa Johnson and Andrew Williams; CliftonLarsonAllen LLP
Rob Massengale; Designscapes
Residents: Cybil English and Melanie K.

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest/Declaration of Quorum

Director Dougherty called the meeting to order at 4:34 p.m. and declared a quorum present.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held via Conference Call due to concerns of spreading the Corona Virus (COVID-19) and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following review and discussion, Director Chaffee moved and Director Korte seconded approval of the agenda as presented. The motion passed unanimously.

Review and Approval of the May 12, 2020 Special Board Meeting Minutes

Following review and discussion, Director Chaffee moved and Director Hobart seconded approval of the May 12, 2020 Special Board Meeting Minutes as presented. The motion passed unanimously.

Review and Approve Current Claims and Ratify Previous Claims

Mr. Williams reviewed the Current Claims with the Board. Following review and discussion, Director Dougherty moved and Director Chaffee seconded approval of the current claims and ratification of previous claims. The motion passed unanimously.

Other - None

RECORD OF PROCEEDINGS

Community Matters

Other

Ms. Cybil English discussed an issue with weed maintenance between her fence and Mr. Ergen's fence. Director Dougherty directed Ms. Cybil to call Arapahoe County weed control to discuss the weeds growing onto her property from Mr. Ergen's.

Mr. LeFever discussed ongoing issues with water access entrances at Heron Estates and Regatta. Would like clarification of ownership and maintenance for these areas. Mr. LeFever will continue to work with Mr. Williams on these questions.

Operations Updates and Action Items

A. Designscapes

1. General Update

Mr. Massengale updated on the ongoing work by Designscapes.

Director LaPan noted that Designscapes has made good progress on thistle control. He also noted some areas in the ditch behind Hillsboro and some spot treatment needed along the fence in Tract O.

Mr. Massengale noted that he was going to put some seed down in the area behind the baseball field and that he would be mulching Lolly Park on the 7th.

Director LaPan noted some general maintenance items including; cleaning of the Districts valve boxes, shearing and mowing of landscaping edges, repair and replacement of electrical boxes throughout the District, and torn up grass in Mary's Meadow.

The Board discussed the 17 dead trees along Grant Ranch Blvd. The Board would like Designscapes to provide a proposal to replace the dead trees in the fall. Director LaPan will provide a plan for the stretch of trees with alternating varieties to help with diversity of tree species. Grant Ranch HOA will also work with Designscapes on a themed tree plan to help coordinate tree purchases.

Designscapes will provide an estimate to plant trees on the hill in Lolly Park.

2. Work Orders

a. 2020 work order summary (to be provided by Designscapes)

Mr. Massengale reviewed the two current proposals with the Board. One for Mulch in Lolly Park and a 12' Spruce tree for behind a monument sign.

b. Other – None.

B. Davey Tree

1. 2020 Tree Pruning Work Update

Mr. Williams updated. Davey Tree has been busy responding to the recent storms that knocked down several trees throughout the District.

2. Other – None.

RECORD OF PROCEEDINGS

C. JOATA Solutions

1. Review and Ratify May 28, 2020 invoice

This agenda item was addressed with the Current Claims.

Financial Matters

A. Discuss and consider acceptance of Draft 2019 Audit and authorize the execution of the Management Representations Letter

Ms. Schilling reviewed the Draft 2019 Audit with the Board, suggesting a pass adjustment. There were no additional adjustments to the Financials, adding that the District's legal counsel will review and provide comments, issuing an unmodified opinion. Following discussion, Director Korte moved and Director Chaffee seconded approval of the Draft 2019 Audit and Management Representations Letter. The motion passed unanimously

B. Review and Approve Cash Position

This was not discussed at the meeting.

Management Matters

A. Discuss Altered Rod Iron Fencing behind Progress Avenue

Mr. Williams provided an overview and context regarding the Rod Iron Fencing behind a home on Progress Avenue. The Board stated that they have never given permission for someone to alter that railing and are unaware of any policy to allowing this to happen.

The Board Directed Mr. Williams to draft a letter to the homeowner noting a violation of District policy for review.

B. Review and Consider Approval of Basketball Court Replacement Items Proposal and Resident Concerns

Mr. Williams reviewed. The Board decided to defer this item until the next meeting, adding that they would like to see additional proposals and costs for replacement of the backboards.

C. Discuss District encroachment behind 5596 S. Eaton Street

Mr. Williams provided an overview and pictures of some material and debris being stored on District property after a recent renovation by the homeowner. Director LaPan noted that the material had been moved after a visit by Mr. Williams. The Board directed Mr. Williams to draft a letter informing the resident of District policy.

D. Review and Consider Approval of Annual Renewal of ESRI Mapping Service GIS System

Following discussion, Director Chaffee moved and Director Dougherty seconded approval of the Annual Renewal of ESRI Mapping Service and GIS System. The motion passed unanimously

E. Review and Discuss Jun 2, 2020 Irrigation Meter Reading

Mr. Williams reviewed. The Board asked Mr. Williams to put together a spreadsheet to track the irrigation totals from month to month.

RECORD OF PROCEEDINGS

Legal
Matters

A. Review and Consider Approval of Engagement Letter for Water Resource Engineering Services from Deere & Ault Consultants Inc.

Mr. Williams reviewed. Following discussion, Director Chaffee moved and Director Korte seconded approval of the Engagement Letter with Deere & Ault for their services for the Water Rights Case No. 19CW3249 with Raccoon Creek Golf Course not to exceed \$5,000.

Pursuant to Section 24-6-402(4) C.R.S adjourn to executive session to discuss the following subject matter:

B. Discuss Strategy and Status of Water Rights Objection in the Raccoon Creek Golf Course Case No. 19CW3249 and the Town of Morrison Case No. 19CW3256.

The Board entered into Executive Session at 5:20 p.m. to discuss strategy and status of Water Rights Objection in the Raccoon Creek Golf Course Case No. 19CW3249 and the Town of Morrison Case No. 19CW3256. The Board exited Executive Session at 5:41 p.m. The Board directed Mr. Foreman not to pursue the case with the Town of Morrison.

Director
Matters

A. Confirm Quorum for Next Regular Board Meeting July 13, 2020 at 4:30 p.m.

The Board confirmed a quorum for the Next Regular Board Meeting scheduled for Tuesday, July 13, 2020 at 4:30 p.m.

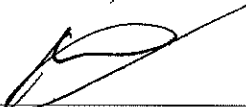
B. Other – None.

Adjournment

As there was no further business, the Board adjourned the meeting at 6:02 p.m.

Respectfully submitted,

By


Secretary for the Meeting