

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD JULY 9, 2019**

A regular meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, July 9, 2019, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty
Don Korte
Timothy LaPan
David Hobart

Absent and excused was Director Leigh Chaffee.

Also in attendance were:

Lori Huffman; MSI
Rob Massengale; Colorado Designscapes, Inc.
Rod & Serena Curry; Residents
Chuck Reid and Pat Shannon; CliftonLarsonAllen LLP

Administrative
Matters

Call to Order / Disclosure of Conflicts of Interest/Declaration of Quorum

Director Dougherty called the meeting to order at 4:30 p.m. and declared a quorum present.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held within the District’s boundaries and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following review, Director Dougherty moved and Director Korte seconded approval of the agenda. The motion passed unanimously.

Review and Approval of the June 11, 2019 Regular Board Meeting Minutes

Following discussion, Director Dougherty moved and Director Hobart seconded approval of the June 11, 2019 Regular Board Meeting Minutes as presented. The motion passed unanimously.

Review and Approve Current Claims

Following review and discussion, Director Korte moved and Director Hobart seconded approval of the current claims. The motion passed unanimously.

Review and Approve May 31, 2019 Financial Statements

Following review and discussion, Director Korte moved and Director Hobart seconded acceptance of the May 31, 2019 Financial Statements. The motion passed unanimously.

RECORD OF PROCEEDINGS

Community Matters

Other

Ms. Hoffman reported that the median at Dorado and Grant Ranch Blvd. is overgrown and needs to be pruned. Ms. Hoffman also noted that there is a broken tree branch on the entrance to Heron Shores by the monument.

Serena Curry noted that she was informed by a homeowner that the picnic benches in Lolly Park are in bad shape. Mrs. Curry also requested that Mr. Reid provide the HOA with the Tree Pruning Plan.

Operations Updates and Action Items

A. Designscapes

1. General Update

Mr. Massengale provided the Board with a report of 2019 work orders and reported the following items:

- The Sumacs in the native area at Jay Circle are being removed;
- Installation of Mulch at the pump has been completed;
- The ramp at the Isthmus Park Gazebo and Bus Benches have been installed.

Mr. Massengale asked for Board direction regarding watering amounts at Sunset Park, and noted that soil enhancement may be needed in the Park. The Board requested an increase in watering, noting that 25% of water used in 2018 has been used thus far (year to date).

2. Work Orders – provided earlier

3. Other

The Board discussed installing two additional bus pads benches and pads, to be located in the City and County of Denver. Mr. Shannon will review previous discussions about bus pad locations and initiate this work. The Board also discussed placement of two trashcans and one picnic table that are being held by Designscapes.

B. Davey Tree

1. Grant Ranch Blvd., Dorado and Jay Circle Traffic Control Device Pruning

Mr. Reid informed the Board the Work Order for pruning has been executed.

2. Other - None

C. Other

1. Lolly Park Sun-Sail Update

Director LaPan, President Dougherty, and Mr. Reid reported on their meeting with a representative from American Awning and shared a conceptual design. While verification is needed that the project would not impact any underground infrastructure, Director LaPan recommends looking at proposals for artificial turf and a bocce ball court in addition to the sails and picnic tables. The Board directed that proposals be brought to the next meeting.

2. Other

Director LaPan noted that some of the District's trashcans are tilted and the Board directed Mr. Massengale to repair and/or replace the trashcans, as needed.

RECORD OF PROCEEDINGS

Management Matters

- A. Discuss and Consider Approval of a Resident Fence Design for District Fencing
Following review and discussion, Director Korte moved and Director LaPan seconded approval of the Residents Fence Design, allowing for a stronger latch and cable support. The motion passed unanimously.
- B. Discuss and Consider Authorizing a Memorandum of Understanding with the Grant Ranch Master HOA pertaining to cost sharing and Joint Use for a Geographic Information System
Following review and discussion, Director Korte moved and Director LaPan seconded a motion authorizing preparation of a Memorandum of Understanding with the Grant Ranch Master HOA pertaining to cost sharing and Joint Use for a Geographic Information System. The motion passed unanimously. The Board noted that even without Grant Ranch Master HOA's participation, they want to move forward on the GIS project.
- C. Discuss and Consider Authorizing a Contract with ESRI for GIS licensing
Following review and discussion, Director Korte moved and Director Dougherty seconded authorizing a Contract with ESRI for GIS licensing. The motion passed unanimously.
- D. Discuss and Consider Contracting with Joe Rhodes for GIS set-up assistance
Following review and discussion, Director Korte moved and Director Dougherty seconded Approval of Contracting with Joe Rhodes for GIS set-up assistance. The motion passed unanimously.
- E. Other
Mr. Reid informed the Board that there is a request to plant trees behind 5769 S. Depew Circle. The board discussed and determined that they would not fir in the budget for 2019, but would look at the possibility of future budgets.

Legal Matters

- A. Other - None.


Directors Matters

- A. Confirm Quorum for Next Regular Board Meeting August 12, 2019 at 4:30 p.m.
The Board confirmed a quorum for the Next Regular Board Meeting scheduled for Tuesday, August 12, 2019 at 4:30 p.m.

Adjournment

As there was no further business, the Board adjourned the meeting at 5:29 p.m.

Respectfully submitted,

By 
Secretary for the Meeting