

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
JANUARY 9, 2018**

A special meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, January 9, 2018, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty
Donald W. Korte
Leigh C. Chaffee
Timothy LaPan
David Hobart

Also in attendance were:

Paul Lefever, Grant Ranch Master HOA
Rob Massengale; Colorado Designscapes, Inc.
Lori Huffman; MSI
Patrick Shannon; CliftonLarsonAllen LLP

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest/Declaration of Quorum

Director Dougherty called the meeting to order at 4:30 p.m. and declared a quorum present.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held within the District’s boundaries and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following discussion, Director Korte moved and Director Hobart seconded approval of the agenda as presented. The motion passed unanimously.

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Review and Consider Approval of the December 12, 2017 Regular Board Meeting Minutes

Director Dougherty moved and Director Korte seconded approval of the minutes of the December 12, 2017 Regular Board Meeting as amended. The motion passed.

Review and Approve Current Claims

Following discussion, Director Korte moved and Director Chaffee seconded approval of the current claims. The motion passed unanimously.

Review and Accept November 31, 2017 Unaudited Financial Statements

The Board reviewed the November 31, 2017 Unaudited Financial Statements. Following discussion, Director Dougherty moved and Director Chaffee seconded the acceptance of the November 31, 2017 Unaudited Financial Statements as presented.

Discussion of Letter to Residents Regarding Monument Trees

President Dougherty led a discussion about the letter to the Bowles Metro District residents regarding the monument trees. Director LaPan noted that the East side of Poppy Hills has a tree with branches leaning on a house. Mr. Massengale will address and review his findings with the Board.

Discussion of May 2018 Election Process

Mr. Shannon discussed the election process with the Board. The Board instructed that the notice of the election be posted in the Newsletter and that the election forms be made available at the Village Center.

Other

Mr. Shannon presented the B&B proposal to fix the gazebo railing to the Board. Following discussion, Director Dougherty moved and Director Korte seconded the B&B proposal. The motion passed unanimously.

Community Issues

Mr. Lefever expressed concern regarding residents taking dog waste removal bags from the receptacles. He suggested a placard be placed to discourage this from continuing.

Mr. Lefever and Ms. Huffman determined that the Grant Ranch Homeowners Association owns the medians and will be responsible for tree maintenance and irrigation.

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The Board asked if concrete shaving is planned for 2018, noting that it is completed on an annual basis by the HOA. CliftonLarsenAllen and the Homeowners Association will collaborate to complete the task.

Legal Matters

None.

Action Items

A. Discuss and Consider Action on Park Improvement Options

Mr. Shannon reviewed the Action on Park Improvement Options memo with the Board. Mr. Shannon and Mr. Lefever will work to produce a survey for the residents regarding workout equipment, play structures, and shade options. The survey will be brought to the Board for consideration next month.

Mr. Lefever recommended that the grills be cleaned in Sunset Park.

The Board discussed putting a permanent shade structure at Blue Heron Park.

Operations & Maintenance

A. Designscapes
None.

B. Davey Tree
None.

C. JOATA Solutions
Mr. Shannon reviewed the 2017 Water Quality Report.

D. Other
None.

Legal Matters

A. Other
None

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Directors

Matters

- A. Confirm Quorum for Next Board Meeting – February 13, 2018 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board Meeting scheduled for Tuesday, February 13, 2018 at 4:30 p.m.

It was noted that there will be a community information meeting for Grant Water Sanitation District on January 17, 2018 at 6:00 pm. Director Chaffee suggests all the Bowles Board members attend. Mr. Shannon noted that we will need to post a notice, a quorum of the BMD Board is likely to attend this meeting.

Adjournment

As there was no further business, the Board adjourned the meeting at 5:16 p.m.

Respectfully submitted,

By



Secretary for the Meeting