

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD OCTOBER 10, 2017**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board" or "BMD") was held Tuesday, October 10, 2017, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Timothy LaPan
Thomas Dougherty
David A. Hobart

Also in attendance were:

Paul Lefever, Grant Ranch Master HOA (GRMHOA)
Lori Huffman; MSI
Melissa Hurich; Colorado Designscapes, Inc.
Chuck Reid and Pat Shannon; CliftonLarsonAllen LLP

Administrative
Matters

Call to Order/Disclosure of Conflicts of Interest/Declaration of Quorum

Chairman Dougherty called the meeting to order at 4:30 p.m. and declared a quorum present.

Mr. Dougherty moved and Director Hobart seconded a motion excusing the absence of Director Korte and Director Chaffee. The motion passed unanimously.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held within the District's boundaries and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following discussion, Director Dougherty moved and Director Hobart seconded approval of the agenda amended to include the review of financial statements. The motion passed unanimously.

Review and Consider Approval of the September 12, 2017 Regular Board Meeting Minutes

Director Dougherty moved and Director Hobart seconded approval of the minutes of the September 12, 2017 Regular Board Meeting as presented.

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The motion passed unanimously.

Review and Approve Current Claims

Mr. Reid presented current claims. Following review, Director Dougherty moved and Director LaPan seconded approval of the claims. The motion passed unanimously.

Other - None.

Community Matters

Mr. LeFever reported that Mike Cowan of Grant Water and Sanitation District wrote a piece in the upcoming newsletter about the Bowles and Grant WSD joint committee. Mr. LeFever asked for the Board's approval to publish the piece. Director Dougherty will review and return to Mr. LeFever with comments.

Mr. LeFever suggested adding a page in the January newsletter explaining the responsibilities and services provided by the District and other entities in the communities.

Mr. LeFever noted that there will be concrete repairs on HOA sidewalks that run into District sidewalks. Mr. LeFever will get a quote from Sam the Concrete Man to repair the District sidewalks while they are out there.

Management Matters

Discuss and Consider Approval of Playground Improvements at Sunset Park
Mr. Reid presented the proposal from Children's Playstructures and Recreations to improve the playground at Sunset Park. After review and discussion, Director Dougherty moved and Director LaPan seconded a motion to approve Children's Playstructures and Recreation as amended to remove the "buttons" repair line item.

2018 Draft Budget

Mr. Reid presented the 2018 Draft Budget. Mr. Reid suggested transferring \$250,000 of the fund balance to a reserve fund.

2018 Tree Services: Review Requests for Proposals

Mr. Shannon reviewed the tree services proposals with the Board. After review, Director LaPan moved and Director Dougherty seconded a motion awarding the 2018 Tree Services contract to Davey Tree.

Other

Mr. Reid presented revised concrete shaving proposals.

Operations and Maintenance Matters

Designscapes

1. Update on Landscape Maintenance
2. Review and Consider Approval of Work Orders
 - a. Isthmus Park Pruning (enclosed) Tom/Tim
 - b. Isthmus Park Plants & Mulch (enclosed)
 - c. Native Area Mulch, Various Locations (enclosed) Tom/Tim to include mulching of front Isthmus bed in Isthmus Park

