

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
APRIL 11, 2017**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board" or "BMD") was held Tuesday, April 11, 2017, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Timothy LaPan
Thomas Dougherty
Donald W. Korte
David A. Hobart

Also in attendance were:

Paul Lefever, Grant Ranch Master HOA
Mike Bockh, Rob Massengale; Colorado Designscapes, Inc.
Lori Huffman; MSI
Chuck Reid and Patrick Shannon; CliftonLarsonAllen LLP

Administrative
Matters

Call to Order/Disclosure of Conflicts of Interest/Declaration of Quorum

Director Dougherty called the meeting to order at 4:30 p.m. and declared a quorum present.

Director Dougherty moved and Director Korte seconded a motion excusing the absence of Director Chaffee.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held within the District's boundaries and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following discussion, Director Korte moved and Director Hobart seconded approval of the agenda as presented. The motion passed unanimously.

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Review and Consider Approval of the March 14, 2017 Regular Board Meeting Minutes

Director Dougherty moved and Director Hobart seconded approval of the minutes of the March 14, 2017 Regular Board Meeting as presented. The motion passed unanimously.

Review and Accept February 28, 2017 Draft Financial Statements

Following discussion, Director Korte moved and Director Dougherty seconded the acceptance of the February 28, 2017 Draft Financial Statements as presented.

Review and Approve Claims through March 2017

Following review, Director Dougherty moved and Director Hobart seconded approval of the claims. The motion passed unanimously.

Ratify Irrigation Agreement Renewals for Belmont Shores, Heron Shores and Belvedere sub-associations

Following discussion, Director Korte moved and Director Hobart seconded the ratification of the Irrigation Agreement Renewals for Belmont Shores, Heron Shores and Belvedere sub-associations.

Other - None.

Community Matters

On behalf of the Grant Ranch Master Homeowner Association Mr. Lefever requested \$9,900 in special funding to celebrate Grant Ranch's 20th Anniversary. The Master HOA is spending approximately \$30,000 to celebrate the 20th Year. Mr. Lefever noted that BMD funds will be used to host two events at Sunset Park and three events at the Village Center. While interested in being a sponsor of the community event, the BMD Board noted that this would be a one-time atypically large donation. Director Korte moved and Director Dougherty seconded a motion approving the \$9,900 expense. The motion passed.

Legal Matters

None.

Operations and Maintenance

Designscapes

1. Update on Landscape maintenance

Mr. Massengale reported that DesignScapes has installed new woodchips at the Sunset Park playground and that Isthmus Park has been mowed.

Mr. Bockh reported that utility workers hit a waterline while boring in the Blue Herron Park area. DesignScapes repaired the waterline.

2. Review and Consider Approval of Work Orders

a. Report on Isthmus Park Rocks & Tree Stumps

Designscapes mowed the Isthmus Park native area and, after further review, the work order approved at the BMD March meeting to move

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rocks and tree stumps in Isthmus Park was determined to be infeasible and did not happen.

b. Report on Charcoal Bar-B-Que Locations

Following additional review of this matter it was determined to make no changes to the charcoal bar-b-que locations.

There were no new work orders presented for approval.

3. Other

Mr. Bockh reported that the company with whom Designscares sub-contracts for mosquito control has recommended treatment every three weeks from May through September – an increase in applications anticipated in the 2017 contract. The Board consented to this change and a change order will be executed.

Mr. Massengale noted that the District's weather station is no longer of use and reported that he believes he can sell it. The Board authorized Mr. Massengale to get prices for the weather station and sell it.

Davey Tree

1. Update on Tree Maintenance
2. Review and Consider Approval of Work Orders
3. Other

Mr. Reid recommended contracting Davey Tree to remove and trim the trees behind monument signs that are encroaching on private properties. The Board agreed.

Management Issues

Discuss and Consider Authorizing Contract Preparation for Bowles Metro District's 2017 Concrete Shaving/Grinding Project

Mr. Reid reported that Precision Concrete submitted a proposal for the 2017 Concrete Shaving and Grinding project. After discussion, the Board decided to defer this matter until next month.

Discuss and Consider Authorizing Contract Preparation for Bowles Metro District's 2017 Concrete Removal & Replacement Project

Mr. Reid reported that TJA Concrete submitted a bid for the 2017 Concrete Removal and Replacement project. After discussion, the Board requested that Mr. Reid ask TJA Concrete to revisit their bid to see how to reduce the contract price.

Discuss and Consider Authorizing Moving Forward on the Installation of Five Benches and Concrete Pads at Bus Benches along Grant Ranch Blvd, not to exceed \$10,000

This item was tabled until next month.

Discuss and consider Fence Repair/Replacement at 6158 W Ida Drive

Mr. Reid reported that the District fence on south side of 6158 W Ida Drive is in need of repair. Director Dougherty moved and Director Korte seconded a motion authorizing Mr. Reid to contract to repair the fence for a price not to exceed \$4,000.

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Project Updates

1. Mapping
2. Other

There was no update.

Other – None.

Director Issues Bow Mar Disconnection/Annexation Request

Director Dougherty reported that he has placed a call to Councilman Flynn in regard to the Bow Mar disconnection/annexation request, but has yet to hear back.

Confirm Quorum for Next Board Meeting – May 9, 2017 at 4:30 p.m.

A quorum was confirmed.

Adjournment

As there was no further business, Director Korte moved and Director Dougherty seconded a motion to adjourn the meeting at 5:39 p.m.

Respectfully submitted,

By  _____

Secretary for the Meeting