

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
JULY 10, 2018**

A regular meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, July 10, 2018, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty
Donald W. Korte
Timothy LaPan
David Hobart

Absent and excused was Leigh C. Chaffee

Also in attendance were:

Paul LeFever, Grant Ranch Master HOA
Melissa Hurich; Colorado Designscapes, Inc.
Lori Huffman; MSI
Rod Curry; Resident, Orchard sub-association
Mike Cowen; Resident and Grant Water & Sanitation District Board Member
Chuck Reid; CliftonLarsonAllen LLP

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest/Declaration of Quorum

Director Dougherty called the meeting to order at 4:30 p.m. and declared a quorum present.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held within the District’s boundaries and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following discussion, Director Korte moved and Director Hobart seconded approval of the agenda. The motion passed unanimously.

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Review and Consider Approval of the June 12, 2018 Regular Board Meeting Minutes

The Board discussed and deferred approval of the Minutes as Item 5H was nonsensical.

Review and Accept May 31, 2018 Unaudited Financial Statements

The Board reviewed the May 31, 2018 Unaudited Financial Statements. Following discussion, Director Korte moved and Director LaPan seconded the acceptance of the May 31, 2018 Unaudited Financial Statements as presented. The motion passed.

Review and Approve Current Claims

Mr. Reid noted that all of BMD's files have now been digitized. The cost, \$2,100, is included in this month's CLA invoice. Additionally, two invoices were added to those that were in the distributed packet: check number 1300 for Terry McAvoy in the amount of \$93.21 and check number 1301 for TGA Masonry & Concrete in the amount of \$30,965.00.

Director Dougherty moved and Director Korte seconded approval of the current claims. The motion passed unanimously.

Other - none

Community Matters

A. Other

Mr. Lefever noted that Grant Ranch Master Home Owners Association will be removing a Russian Olive Tree on Grant Ranch Blvd, and that a section of the District's fence will be taken down during the removal. The fence section will be replaced after the tree is removed.

Mr. Curry asked if the pruning of the trees was completed for the year. It was reported that the pruning is done for the year, with the exception of a few specific areas. It was noted that Jay Street needs additional attention.

Operations Updates and Action Items

A. Designscapes

1. Work Orders (2018 Work Order Summary)

The cost reimbursement of topsoil and 50% irrigation reimbursement was discussed, which Grant Water & Sanitation District requested be "earmarked" to hasten the planting of additional trees in Blue Heron Park. The Board discussed project rehabilitation costs and responsibility, as well as future planting in this area. Mr. Cowen noted other expenses GWSD has paid throughout the project

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No new Work Orders were approved. Ms. Hurich discussed with the Board that additional work orders will be proposed for Sunset Park and Tracts C2 and N1. These will be discussed at the next meeting.

Ms. Hurich noted that there have been several breaks in the irrigation lines in the past few weeks, indicative of the system's age. Additional isolation valves may be installed to help minimize water loss due to breaks.

Mr. LaPan requested that Designsapes continue the current schedule of irrigating three times per week in all open space tracts.

2. 7175 W. Belmont Dr. Tree removal & Replacement Update

It was reported that Green Spruce will be purchased, and Designsapes is currently looking for the trees.

B. Davey Tree

None.

C. JOATA Solutions

None.

D. 2018 Fence Projects

1. General Projects (Homestead Painting)

Homestead is repairing fences and Mr. Reid will follow-up with them about incorrect wording on their hand-delivered notices. Staining will occur after all repairs are done.

2. Heron Estates Stormwater Detention Wrought-Iron Fence

Mr. Reid reported that he met with a broker that will help obtain fence contractors and proposals at Heron Estates detention pond and Mary's Meadow. He has not yet received the proposals.

E. Safety Grant – Requested Equipment

Mr. Reid presented his equipment suggestions for the Safety Grant. Director Korte moved and Director Dougherty seconded approval of the equipment suggestions. The motion passed unanimously.

G. Lakewood Roundabout Project Update

It was reported that the Deed for right-of-way, requested by Lakewood from BMD and adjacent to the roundabout, has been approved by McGeady Becher. President Dougherty moved and Director Korte seconded a motion approving the deed. The motion passed unanimously.

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Designscapes is still planning to do vegetation rehabilitation (to be paid by Lakewood) and planting inside the roundabout (to be paid by Bowles).

H. Grant Water & Sanitation District

None.

I. Bowles Reservoir Company

None.

J. Other

None

Legal
Matters

A. Other

None.

Directors
Matters

A. Confirm Quorum for Next Board Meeting – August 14, 2018 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board Meeting scheduled for Tuesday, August 14, 2018 at 4:30 p.m.

B. Other

None.

Adjournment

As there was no further business, the Board adjourned the meeting at 5:35.

Respectfully submitted,

By



Secretary for the Meeting