

RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
AUGUST 11, 2015**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board") was duly held Tuesday, August 11, 2015, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Donald W. Korte  
Thomas Dougherty  
Timothy LaPan  
David A. Hobart

Absent and excused was Director Leigh Chaffee.

Also in attendance were:

Rod & Serena Curry; Residents  
Tom Whitehill; Resident  
Rob Massengal and Mike Bockh; Colorado Designscapes, Inc.  
Lori Huffman, MSI  
Chuck Reid and Kathy Suazo; CliftonLarsonAllen LLP

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest

Upon a motion duly made by Director LaPan, seconded by Director Hobart and, upon vote unanimously carried, the Board called the meeting to order.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Approval of Agenda / Confirm Location of Meeting and Postings of Meeting Notices / Declaration of Quorum

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was

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noted that the meeting location is within the District's boundaries and further noted that notices for this meeting were posted pursuant to statute.

Following discussion, upon a motion duly made by Director Korte seconded by Director Hobart and, upon vote, unanimously carried, the Board declared a quorum present, notice was posted and approved the agenda as presented.

### Review and Consider Approval of the July 14, 2015 Regular Board Meeting Minutes

The Board reviewed minutes of the July 14, 2015 regular board meeting. Following discussion, upon a motion duly made by Director LaPan, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved the minutes of the July 14, 2015 regular meeting as presented.

### Other

There were no other administrative matters.

### Community Issues

Ms. Huffman discussed the status of the tree trimming noting that it is complete year to date. Jay Street may need additional work, as may Dorado. Greenbelt walkways need to be limbed up.

Mr. Whitehill commented on the greenbelt walkways in Hillsboro. He noted that these walkways are very popular, especially in the early morning hours, and the sprinklers are on at that time. He asked if the sprinklers can be adjusted to be done by 7:00 a.m.

There was discussion regarding the need for additional watering of the trees surrounding Blue Heron.

It was noted that there is a tree in Hillsboro (near the home with the statues) that has been split and broken since March. Designsapes will address this issue.

There was additional concern about the general condition of the turf, and weeds in the greenbelts in Blue Heron, as well as in the native grass areas. The Board acknowledged the concerns and noted that Designsapes is a new contractor in 2015 and is still becoming familiar with the property.

Mr. Curry noted that the dead tree on the school property needs to be removed.

### Legal Matters

None.

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### Financial Matters

#### Review and Approval of Claims through July 2015

Mr. Reid presented the claims. Director Korte questioned why the Designscares invoice was higher than usual. There was also discussion regarding the check to Grant Ranch Properties. Following review and discussion, upon a motion duly made by Director Dougherty, seconded by Director Korte and, upon vote, unanimously carried, the Board approved claims represented by check numbers 7275 through 7283, 7285 and 7287 through 7291. Check 7284 to Grant Ranch Properties was not approved and the Board requested that Mr. Reid find-out more information about this invoice, and check 7286 for director fees of Director Chaffee was voided.

#### Review and Accept Unaudited Financial Statements as of June 30, 2015

The Board reviewed the Financial Statements. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

### Operations and

#### Maintenance Update on Landscape Maintenance

Mr. Bockh distributed photos of the irrigation controllers. The Board discussed options for replacements and funds available in the 2016 budget. Director Dougherty asked Designscares to prioritize.

#### 1. Discussion and Possible Action on Re-Mulching Proposal Introduced at the July 14, 2015 Meeting

The Board discussed the negotiated price. Director LePan provided direction on the priorities in Tract H, noting the south areas that border the sidewalk. He also noted that some areas were designed to be natural so mulch is not needed in those areas. The sumac that was planted will cover.

After discussion, upon a motion duly made by Director LePan, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the re-mulching proposal.

#### 2. Work Orders for Approval

There were no work orders.

### Director Matters

There was discussion regarding Aggregate's request for raw water diversion, and whether legal fees have paid regarding the water rights case. The Board is not willing to pay for the Aggregate request if not. Staff was instructed to find out and report back to the Board.

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Mr. Reid discussed the option for using the ACH billing program. Mr. Reid is to bring additional information back to the next Board meeting.

Other

Business

Confirm Quorum for Next Board Meeting – September 8, 2015 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board meeting scheduled for Tuesday, September 8, 2015 at 4:30 p.m.

Adjournment As there was no further business, the Board adjourned the meeting at 5:16 p.m.

Respectfully submitted,


By 

Secretary for the Meeting

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THESE MINUTES APPROVED AS THE OFFICIAL AUGUST 11, 2015  
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD  
OF DIRECTORS SIGNING BELOW.

  
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Thomas Dougherty

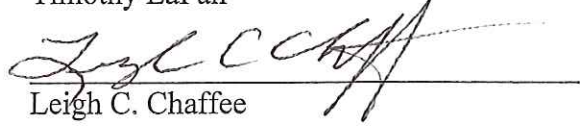
Donald W. Korte

  
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Timothy LaPan

  
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Leigh C. Chaffee

  
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