

RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
SEPTEMBER 15, 2015**

A special meeting of the Board of Directors of Bowles Metropolitan District ("Board") was duly held Tuesday, September 15, 2015, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Leigh Chaffee  
Donald W. Korte  
Thomas Dougherty  
Timothy LaPan  
David A. Hobart

Also in attendance were:

Rod Curry; Resident  
Rob Massengale and Mike Bockh; Colorado Designscapes, Inc.  
Lori Huffman, MSI  
Dave Peak; CliftonLarsonAllen LLP

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest

Upon a motion duly made by Director Chaffee, the meeting was called to order at 4:30 p.m.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Approval of Agenda / Confirm Location of Meeting and Postings of Meeting Notices / Declaration of Quorum

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that the meeting location is within the District's boundaries and further noted that notices for this meeting were posted pursuant to statute.

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Following discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board declared a quorum present, notice was posted and approved the agenda as presented.

### Review and Consider Approval of the August 11, 2015 Regular Board Meeting Minutes

The Board reviewed minutes of the August 11, 2015 regular board meeting. Following discussion, upon a motion duly made by Director Dougherty, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the August 11, 2015 regular meeting as presented.

### Other

There were no other administrative matters.

### Community Issues

None.

### Legal Matters

None.

### Financial Matters

#### Review and Approval of Claims through August 2015

Mr. Peak presented the claims. Following review and discussion, upon a motion duly made by Director Dougherty, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved claims represented by check numbers 7292 through 7306 totaling \$43,130.09.

#### Approve Check No. 7284 to Grant Properties I, Ltd. in the Amount of \$1,462.84

Upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved check number 7284 to Grant Properties I, Ltd. in the amount of \$1,462.84.

#### Review and Accept Unaudited Financial Statements as of August 31, 2015

Mr. Peak presented the financial statements to the Board. After review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

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### Other

Upon a motion duly made by Director Korte, seconded by Director Chaffee and upon vote, unanimously carried, the Board set the public hearing to adopt the 2016 budget for November 10, 2015 at 4:30 p.m. at 7255 Grant Ranch Blvd., Littleton, Colorado.

### Operations and Maintenance Update on Landscape Maintenance

Mr. Massengale reported that crews have started taking the old mulch out of the plant beds in specified areas in the open space and relocating it with new fabric and mulch.

Mr. Bockh reported that there are a total of 32 irrigation controls and 31 need to be replaced. The Board asked that the Rain Master Representative attend the next Board meeting to discuss the irrigation upgrades in 2016.

#### 1. Work Order for Approval, If Any

There were no work orders.

### Update on Greenbelts in Blue Heron

Nothing further to report.

### Update on Greenbelt Walkways in Hillsboro and Sprinkler Timing Issue

Mr. Massengale reported that the maintenance items have been taken care of.

### Discuss Letter from Grant Water & Sanitation District Regarding Trees and Shrubs in District Easement that need to be Removed

After discussion, the Board instructed Mr. Peak to send a response letter to the Grant Water & Sanitation District asking for consideration of alternative ways to not destroy the mature landscape in the sewer easement.

### Other

Upon a motion duly made by Director Hobart, seconded by Director Chaffee and, upon vote, unanimously carried, the Board partially approved the proposal from Davey Tree for tree pruning and tree removal.

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Manager  
Items

Discuss Status of Aggregate Industries' Request for Raw Water Diversion

Mr. Peak reported that he, Mr. Reid and Director Dougherty are meeting with Aggregate Industries on Thursday to discuss an agreement to run a raw water line through the District's storm water easement. Mr. Peak will report to the Board after meeting.

Discuss ACH Billing Program

After discussion, upon a motion duly made by Director Korte, seconded by Director LaPan, and upon vote unanimously carried, the Board approved going forward with the XCEL billing program as proposed by Mr. Reid.

Discuss Preliminary Assessed Valuations for Denver and Jefferson Counties

Mr. Peak reviewed the 2015 Assessed Valuation with the Board, noting that there would be a 16% increase in tax revenue for 2016 if the mill levies stay the same as 2015.

Director  
Matters

The Board asked Mr. Peak to request Ray Sperger of Ark Ecological attend the next board meeting to present his weed control program proposal for 2016.

Other  
Business

Confirm Quorum for Next Board Meeting – October 13, 2015 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board meeting scheduled for Tuesday, October 13, 2015 at 4:30 p.m.

Adjournment As there was no further business, upon a motion duly made by Director Chaffee, seconded by Director Hobart and, upon vote unanimously carried, the Board adjourned the meeting at 5:20 p.m.

Respectfully submitted,

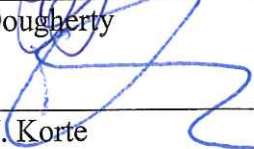
By David Peak  
Secretary for the Meeting

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THESE MINUTES APPROVED AS THE OFFICIAL SEPTEMBER 15, 2015  
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD  
OF DIRECTORS SIGNING BELOW.

  
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Thomas Dougherty

  
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Donald W. Korte

  
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David A. Hobart

  
\_\_\_\_\_  
Timothy LaPan

  
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Leigh C. Chaffee