

BOWLES METROPOLITAN DISTRICT
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710
www.bowlesmetrodistrict.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Tuesday, October 12, 2021

TIME: 4:30 p.m.

LOCATION The Village Center
7255 Grant Ranch Blvd.
Littleton, CO 80123

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Thomas Dougherty	President	May, 2023
Donald W. Korte	Treasurer	May, 2022
Leigh C. Chaffee	Assistant Secretary	May, 2023
Timothy LaPan	Assistant Secretary	May, 2023
Linda Lutz-Ryan	Assistant Secretary	May, 2022

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Approval of the Minutes from the September 14, 2021 regular Board meeting (enclosure).
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

II. FINANCIAL MATTERS

- A. Review and approve claims (to be distributed).
- B. Other.

III. MANAGER MATTERS

A. Operational Updates and Action Items –

1. Landscape:

- a. Work Order Summary (enclosure).
- b. Irrigation Mapping.
- c. Update on Hydro Systems KDI project.
- d. Review Isthmus Park maintenance needs.
- e. Review and consider approval of Designscares proposal for sod installation on West Berry Avenue in the amount of \$2,197.50 (enclosure).
- f. Review and consider approval of rock installation in the amount of \$9,201.00 (enclosure).

2. Davey Tree:

- a. General Update (enclosure).
- b. Review and consider approval of 2022 Annual Plant Health Care Program in the amount of \$27,520.00 and Proposal for Fertilization of Street Trees in the amount of \$14,860 (enclosure).
- c. Review and consider approval of 2022 Tree Pruning Proposal in the amount of \$65,835.00 (enclosure).
- d. Review and consider approval of tree pruning at Blue Heron Park in the amount of \$6,600.00 (enclosure).
- e. Review and consider approval of tree pruning at community entrances in the amount of \$13,610.00 (enclosure).

3. Pond Management

4. Homestead Painting
 - a. Review and consider approval of proposal for fence installation of rail fence on S. Jay Circle and S. Ingalls St. in the amount of \$10,765.00 (enclosure).
 - b. Review and consider approval of proposal to paint wrought iron fence on west end of Isthmus Park in the amount of \$1,280.00 (enclosure).
5. Park Update:
 - a. Follow up regarding barbeque materials (enclosure).
 - b. Review and consider approval of CDR Construction LLC proposal to replace gazebo deck and structure in an amount between \$30,600 - \$41,150 (enclosure).
 - c. Review and ratify proposal to repair drainage issue on Blue Heron Park path in the amount of \$3,500.00 (enclosure).
 - d. Update on cleaning Sunset Park picnic tables (enclosure).
6. Signage Update:
 - a. Isthmus Park informational signs (enclosure).
 - b. Park rules signs and review proposal from M Fish Graphics (enclosure).
- B. Other.
 1. Update on water monitoring box damaged by tree.

IV. LEGAL MATTERS

- A. Review and consider approval of the Intergovernmental Agreement by and between Bowles Metropolitan District and Grant Water and Sanitation District for removal of plantings and use of joint easement (enclosure).
- B. Other.

V. DIRECTOR MATTERS

- A. Review District logo (enclosure).
- B. Discuss roundabout maintenance responsibilities.

- C. Motion to hold 2022 Budget Hearing on November 9, 2021 at 4:30 p.m.
- D. Schedule Budget Workshop.
- E. Confirm quorum for next regular Board meeting – November 9, 2021 at 4:30 p.m.

VI. OTHER BUSINESS

- A. Other.

VII. ADJOURNMENT

The next regular meeting is scheduled for November 9, 2021 at 4:30 p.m.