

## **NOTICE OF SPECIAL MEETING**

### **BOWLES METROPOLITAN DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors of Bowles Metropolitan District, Jefferson and Denver Counties, Colorado, will hold a special meeting on Tuesday, October 13, 2020 at 4:30 p.m. at:

- The Village Center – 7255 W. Grant Ranch Blvd., Littleton, CO 80123
- And via teleconference – Microsoft Teams

#### **Join Microsoft Teams Meeting**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODAA2MTIzNDNj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODAA2MTIzNDNj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d)

+1 720-547-5281 United States, Denver (Toll)  
Conference ID: **537 962 160#**

This meeting is for the purpose of conducting any business which may come before the Board. This meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**BOWLES METROPOLITAN DISTRICT  
JEFFERSON and DENVER COUNTIES, COLORADO**

By: /s/ Andrew Williams  
District Manager

Posted at three public places within the District, and at the offices of the Jefferson and Denver County Clerk and Recorder.

**BOWLES METROPOLITAN DISTRICT**  
**SPECIAL BOARD MEETING AGENDA**

**Board of Directors:**

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Thomas Dougherty, President	Term Expires May 2023
Donald W. Korte, Treasurer	Term Expires May 2022
Leigh C. Chaffee, Assistant Secretary	Term Expires May 2023
Timothy LaPan, Assistant Secretary	Term Expires May 2023
Vacant, Assistant Secretary	Term Expires May 2022

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**Date: Tuesday, October 13, 2020**

**Time: 4:30 p.m.**

**Place: The Village Center – 7255 W. Grant Ranch Blvd., Littleton, CO 80123**

**DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONA VIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT BOARD MEETING WILL BE HELD BOTH IN PERSON WITH A 10 PERSON CAPACITY (ABIDING SOCIAL DISTANCING GUIDELINES) AND VIA CONFERENCE CALL IF YOU WOULD LIKE TO ATTEND THIS MEETING PLEASE CLICK THE LINK BELOW:**

**Join Microsoft Teams Meeting**

**+1 720-547-5281 United States, Denver (Toll)**

**Conference ID: 537 962 160#**

**[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODA2MTIzNDNj%40thread.v2)**

**[join/19%3ameeting\\_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODA2MTIzNDNj%40thread.v2](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODA2MTIzNDNj%40thread.v2)**

**[/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODA2MTIzNDNj%40thread.v2)**

**[6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODA2MTIzNDNj%40thread.v2)**

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1. Administrative & Financial Matters
    - A. Call to Order / Disclosure of Conflicts of Interest / Declaration of Quorum
    - B. Approval of Agenda
    - C. Review and Approve August 25, 2020 Special Community Meeting and September 8, 2020 Special Board Meeting Minutes (enclosed)
    - D. Review and Approve Current Claims and Ratify Previous Claims (enclosed)
    - E. Review and Approve August 31, 2020 Financial Statements (enclosed)
    - F. Acknowledge Receipt of 2021 Draft Budget (enclosed)
    - G. Other

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2. Community Matters
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3. Operational Updates and Action Items

- A. **Designscapes**
    1. General Update
    2. Work Orders
      - a. 2020 Work Order Summary (to be provided by Designscapes)
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- B. **Davey Tree**
    1. 2020 Tree Pruning Work Update
    2. Other
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4. Management Matters

A. Update on Blue Heron Park Dredging project

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B. Review October 1 , 2020 Irrigation Meter Reading (Handout)

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C. Discuss District Noxious Weed Abatement in the District

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D. Discussion of District Trees with the HOA

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E. Review of Bond Refinancing Discussions

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F. Review Ongoing District Fence Projects

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G. Discuss Shade Sails Service Proposal

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H. Discuss using Bill.com for Invoice Approval

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5. Legal Matters

A. Other

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6. Director Matters

A. Discuss Vacant Board Seat

B. Confirm Quorum for Next Board Meeting/2021 Budget Public Hearing – November 10, 2020 at 4:30 p.m.

C. Other

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7. Adjournment

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**NEXT SCHEDULED BOARD MEETING**  
**Tuesday, November 10, 2020 at 4:30 p.m.**  
**The Village Center**  
**7255 Grant Ranch Boulevard**  
**Littleton, CO 80123**