

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD AUGUST 11, 2020**

A special meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, August 11, 2020, at 4:30 p.m. This meeting was held in person and via Conference Call. The meeting was held at The Village Center – 7255 W. Grant Blvd., Littleton, CO 80123 and via Microsoft Teams. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty  
Don Korte  
Leigh Chaffee  
Timothy LaPan

Also in attendance were:

Paul LeFever; Grant Ranch Master HOA  
Andrew Williams and Nicholas Carlson; CliftonLarsonAllen LLP  
Rob Massengale, Justin Ketner, Johnny Jimenez; Designscapes  
Derek Fox; Davey Tree  
Residents: Dianne Rundell, Laurie Sweet, Alison Talbert, Bill Wagner, Robert Bizal and Karen LeFever

Administrative  
Matters

Call to Order / Disclosure of Conflicts of Interest/Declaration of Quorum

Director Chaffee called the meeting to order at 4:30 p.m. and declared a quorum present.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held via Conference Call due to concerns of spreading the Corona Virus (COVID-19) and that notices for this meeting were posted pursuant to statute.

Approval of Agenda

Following review and discussion, Director Dougherty moved and Director Chaffee seconded approval of the agenda as presented. The motion passed unanimously.

Review and Approval of the July 14, 2020 Special Board Meeting Minutes

Following review and discussion, Director Chaffee moved and Director Dougherty seconded approval of the July 14, 2020 Special Board Meeting Minutes as presented. The motion passed unanimously.

Review and Approve Current Claims and Ratify Previous Claims

Mr. Williams reviewed the Current Claims with the Board. Following review and discussion, Director Chaffee moved and Director Dougherty seconded approval of the current claims and ratification of previous claims. The motion passed unanimously.

## RECORD OF PROCEEDINGS

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### Review and Approve June 30, 2020 Financial Statements

Mr. Williams reviewed the June 30, 2020 Financial Statements with the Board. Following review and discussion, Director Chaffee moved and Director Dougherty seconded approval of the June 30, 2020 Financial Statements. The motion passed unanimously.

Other – None.

### Community Matters

#### Discuss Basketball Hoops/ Signage Installation

Residents Lauri Sweet, Diane Rundell, Karen LeFever and Robert Bizal expressed their concerns about the basketball courts and their heavy usage during the pandemic.

After lengthy discussion, Director Dougherty moved and Director Korte seconded to remove two of the basketball rims. This motion failed as all Directors voted against removing the rims.

The Board then directed Mr. Williams to create signs about social distancing and COVID-19 health risks and warning of potential closure of the basketball courts if guidelines are not followed. The Board also instructed Mr. Williams to solicit proposals for fencing with a windscreen to help cut down on noise for the courts and to purchase an additional trash can for the area near the courts. The Board also asked Mr. Williams and Mr. LeFever to coordinate an email to the community notifying all that there will be a special meeting soon to discuss the potential changes to the basketball courts.

Mr. LeFever asked the Board on behalf of the HOA to split the costs of the replacement trees within Denver. The total anticipated cost was approximately \$35,000. The Board declined the request and asked that a representative from the HOA Board attend the next BMD Board meeting to make this request, as the District has an agreement in place with the HOA to maintain the trees which the HOA replaces.

### Operations Updates and Action Items

#### **A. Designscapes**

##### **1. General Update**

Mr. Massengale provided an update on the ongoing work in the District, noting the top dressing of mulch had been completed.

##### **2. Work Orders**

###### **a. 2020 Work Order Summary (to be provided by Designscapes)**

Mr. Massengale reviewed the work order summary with the Board. Following review and discussion, Director Chaffee moved and Director Korte seconded approval of the 12' spruce tree replacement behind the San Marino sign. The motion passed unanimously.

Mr. Massengale also discussed a tree proposal for three trees to be planted in Lolly Park. The Board discussed. Director Chaffee motioned to not approve the tree plantings in Lolly Park, seconded by Director Korte and Director Dougherty also voted nay.

###### **b. Work Order to prune bushes back to inside bed lines in native tracts**

This was discussed. No action was taken at this time.

## RECORD OF PROCEEDINGS

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### **B. Davey Tree**

#### 1. 2020 Tree Pruning Work Update

Mr. Fox provided the Board an update on Davey's work, noting recent visits that he has made with Mr. Williams to address resident tree concerns.

### Management Matters

#### A. Update on Blue Heron Park Dredging Project

Mr. Williams noted Mr. Goertz's absence due to a sick family member, but provided an overview of recent correspondence he had with Mr. Goertz. The Board deferred this item.

#### B. Review August 1, 2020 Irrigation Meter Reading (Handout)

The Board reviewed and discussed the total allotment and current usage, noting that the District is on track and within allotted limits.

#### C. Discuss the removal of the old irrigation electrical boxes

Director Dougherty discussed the state of electrical boxes in the District, noting that several of them look to be in bad shape and are an eyesore to residents. The Board asked that Mr. Williams seek proposals from an electrical company to replace old boxes with newer electrical boxes.

### Legal Matters

#### A. Update on Water Rights Objection Case No. 19CW3256 with Raccoon Creek Golf Course

Mr. Williams provided an overview, noting that the District had engaged a water resources engineer to work with Mr. Foreman to provide comments on the case for the August deadline of the first round of comments and materials review.

### Director Matters

#### A. Confirm Quorum for Next Board Meeting – September 8, 2020 at 4:30 p.m.

The Board confirmed a quorum for the next Board meeting, scheduled for September 8, 2020 at 4:30 p.m.

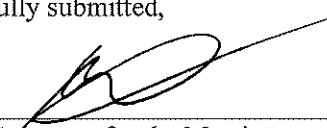
#### B. Other – None.

### Adjournment

As there was no further business, the Board adjourned the meeting at 6:00 p.m.

Respectfully submitted,

By \_\_\_\_\_

  
Secretary for the Meeting