

NOTICE OF SPECIAL MEETING

BOWLES METROPOLITAN DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Directors of Bowles Metropolitan District, Jefferson and Denver Counties, Colorado, will hold a special meeting on Tuesday, January 12, 2021 at 4:30 p.m. at:

- The Village Center – 7255 W. Grant Ranch Blvd., Littleton, CO 80123
- And via teleconference – Microsoft Teams

Join Microsoft Teams Meeting

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGJhZjMxYzctMjMyMS00OTA5LTg4ZTUtYmFmODAzMTIzNDNj%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%2216b1c71c-d483-4feb-8929-2d72ea1cdf59%22%7d

+1 720-547-5281 United States, Denver (Toll)
Conference ID: **537 962 160#**

This meeting is for the purpose of conducting any business which may come before the Board.
This meeting is open to the public.

This notice is given by order of the Board of Directors of the District.

**BOWLES METROPOLITAN DISTRICT
JEFFERSON and DENVER COUNTIES, COLORADO**

By: /s/ Andrew Williams
District Manager

Posted at one public places within the District, and on the Meeting Notice on the District website:

<http://bowlesmetrodistrict.org/minutes.htm>

BOWLES METROPOLITAN DISTRICT

8390 E CRESCENT PARKWAY, SUITE 300
GREENWOOD VILLAGE, CO 80111

NOTICE OF SPECIAL MEETING AND AGENDA

DATE:	Tuesday, January 12, 2021
TIME:	4:30 p.m.
LOCATION:	The Village Center 7255 Grant Ranch Blvd. Littleton, CO 80123 <u>DUE TO CONCERNS REGARDING THE SPREAD OF THE CORONAVIRUS (COVID-19) AND THE BENEFITS TO THE CONTROL OF THE SPREAD OF THE VIRUS BY LIMITING IN-PERSON CONTACT, THIS DISTRICT'S BOARD MEETING WILL BE ACCESSIBLE BY CONFERENCE CALL. THERE WILL BE FEWER THAN 10 PEOPLE PRESENT AT THE PHYSICAL LOCATION POSTED ON THIS NOTICE AND ALL OTHER ATTENDEES WILL BE VIA TELEPHONE.</u>
ACCESS:	You can attend the meetings in any of the following ways: <ol style="list-style-type: none">To attend via Microsoft Teams Videoconference, e-mail Trina Hartman at trina.hartman@claconnect.com to obtain a link to the videoconference.To attend via telephone, dial 720-547-5281 and enter the following additional information: Passcode: 537 962 160#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Thomas Dougherty	President	May, 2023
Donald W. Korte	Treasurer	May, 2022
Leigh C. Chaffee	Secretary	May, 2023
Timothy LaPan	Assistant Secretary	May, 2023
Linda Lutz-Ryan	Assistant Secretary	May, 2022

1. ADMINISTRATIVE MATTERS

- A. Call to Order/ Present disclosures of potential conflicts of interest.
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B. Confirm quorum, location of meeting, posting of meeting notice and approve agenda.

C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

2. FINANCIAL MATTERS

A. Discuss Bill.com

B. Review and approve current claims (to be distributed)

C. Review and Consider Acceptance of Financial Statements – November 30, 2020
(enclosed)

D. Other

3. MANAGEMENT MATTERS

B. Review and consider approval of Minutes from the November 17, 2020 and December 8, 2020, Special Board Meetings (enclosure).

C. Operational Updates and Action Items:

A. Designscapes

1. General Update
2. 2020 work order summary
3. Work Order to aerate GRB, Jay Circle, Dorado and Bowles for \$16,231.00 (enclosed)

A. Davey Tree

1. Discuss and Consider Approval of 2021 Contract with Davey Tree: Annual Tree Maintenance Agreement (enclosed)
 2. Discuss and Consider Approval of 2021 Tree Pruning Contract with Davey Tree (enclosed)
 3. Discuss and Consider Approval of Stump Removal and Grinding Proposal (enclosed)
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D. Discuss District Insurance Renewals for 2021. (enclosed)

1. 100% fence coverage - \$10,230
 2. 50 % fence coverage - \$8,395
 3. 25% fence coverage - \$7,477
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E. Discuss January 2021 Manager's Memo (enclosed)

4. LEGAL MATTERS

A. Other

5. DIRECTOR MATTERS

A. Discuss Pond Restoration and planting program (Diagram enclosed)

B. Confirm Quorum for Next Board Meeting – February 9, 2021 at 4:30 p.m.

6. ADJOURNMENT

The next regular meeting is scheduled for Tuesday, February 9, 2021 at 4:30 p.m.