

**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD NOVEMBER 17, 2020**

A special meeting of the Board of Directors of Bowles Metropolitan District (“Board” or “BMD”) was held Tuesday, November 17, 2020, at 4:30 p.m. This meeting was held in person and via Conference Call. The meeting was held at The Village Center – 7255 W. Grant Blvd., Littleton, CO 80123 and via Microsoft Teams. The meeting was open to the public.

In attendance were Directors:

Thomas Dougherty  
Don Korte  
Leigh Chaffee  
Timothy LaPan

Also in attendance were:

Andrew Williams and Lisa Johnson; CliftonLarsonAllen LLP  
MaryAnn McGeady; McGeady Becher, P.C.  
Residents:  
Karen LeFever, Diane Rundell, Lori Sweet, Robert Bizal, Ron Krempaska, Dean Gillum,  
Scott Miller, Dwayne Mitchell, Niki Mitchell, Jerry Boswell, Becky Berzins, Rachel  
Schroeder, Bill Wagener and Linda Lutz-Ryan

Administrative  
Matters

A. Call to Order / Disclosure of Conflicts of Interest:

Director Dougherty called the meeting to order at 5:00 p.m.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Secretary of State. The Members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board Members prior to this meeting in accordance with Statute. No additional disclosures were made.

It was noted that the meeting is being held in person and via Conference Call due to concerns of spreading the Corona Virus (COVID-19) and that notices for this meeting were posted pursuant to statute.

B. Confirm Quorum, Location of Meeting, and Posting of Notice and Approval of

Agenda:

Director Dougherty confirmed a quorum was present. The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting.

RECORD OF PROCEEDINGS

The Board determined that due to concerns regarding the spread of COVID-19 and the benefit to the control of the spread of the virus by limiting in-person contact, this meeting was conducted in person and via Microsoft Teams and encouraged public participation via Microsoft Teams. The Board further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Following review and discussion, Director Korte moved and Director LaPan seconded approval of the agenda as presented. The motion passed unanimously.

Public  
Comment:

A. Public Comment:

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

Several members of the public were present and expressed their support for Karen LeFever to serve on the District Board.

Both Karen LeFever and Linda Lutz-Ryan introduced themselves and expressed their desire to serve on the Bowles Metropolitan District Board.

B. Consider Appointment of Officers:

After all eligible and interested electors present had expressed their interest to serve on the Board, the Board deliberated and asked follow-up and clarifying questions for each candidate. After discussion and deliberation, Director LaPan moved and Director Chaffee seconded approval of the appointment of Linda Lutz-Ryan to the Bowles Metropolitan Board of Directors.

The Board appointed the following slate of officers:

President: Thomas Alan Dougherty  
Secretary: Donald W. Korte  
Treasurer: Leigh C. Chaffee  
Assistance Secretary: Timothy LaPan  
Assistant Secretary: Linda Lutz-Ryan

Legal  
Matters:

A. Other – None.

Director  
Matters:

A. Confirm Quorum for Next Board Meeting – December 8, 2020 at 4:30 p.m.

The Board confirmed a quorum for the next Board meeting, scheduled for December 8, 2020 at 4:30 p.m.

B. Other – None.

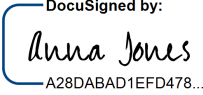
## RECORD OF PROCEEDINGS

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### Adjournment

As there was no further business, upon a motion duly made by Director Chaffee, seconded by Director Korte, the Board adjourned the meeting at 6:03 p.m.

Respectfully submitted,

By  Secretary for the Meeting  
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