

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
JULY 8, 2014**

A regular meeting of the Board of Directors of the Bowles Metropolitan District (“Board”) was duly held Tuesday, July 8, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart
Donald Korte
Thomas Dougherty
Timothy LaPan

Absent and excused was Director Chaffee.

Also in attendance were:

David Peak; CliftonLarsonAllen LLP
Donna McNulty; Grant Ranch Master Association
Robert Massengale; Designscares
Mike Bockh; Designscares
Rod Curry; Resident

Administrative

Matters

Call to Order

Director Korte called the meeting to order.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Declaration of Quorum / Approve Agenda

Following discussion, upon a motion duly made by Director Dougherty, seconded by Director LaPan and, upon vote, unanimously carried, the Board declared a quorum, approved the agenda as presented, and excused the absence of Director Leigh Chaffee.

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Review and Consider Approval of the June 10, 2014 Regular Board Meeting Minutes

The Board reviewed minutes of the June 10, 2014 regular board meeting. Following discussion, upon a motion duly made by Director LaPan, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved the minutes of the June 10, 2014 regular meeting as presented.

Community Issues

Ms. McNulty reported there was graffiti at the Isthmus Nature Park. Mr. Peak reported that Tru Blue was repairing the observation station and that the graffiti had already been removed.

Legal Matters

None.

Financial Matters

Review and Approve Claims through June 2014 Totaling \$6,750.00, Represented by Check Number 7039, Voiding Check Number 7038

Mr. Peak presented the claim to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board ratified approval of the claim totaling \$6,750.00, represented by check number 7039 and voiding check number 7038.

Review and Approve Claims through June 2104 Totaling \$56,273.51, Represented by Check Numbers 7040 through 7057

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved claims totaling \$56,273.51, represented by check numbers 7040 through 7057 as presented.

Review and Accept Unaudited Financial Statements as of May 31, 2014

Mr. Peak reviewed the unaudited financial statements as of May 31, 2014 with the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Review and Consider Approving 2013 Audit Extension

Following review and discussion, upon a motion duly made by Director Hobart, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved the 2013 audit extension request as presented.

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Operations/

Maintenance Update on Landscape Maintenance

Mr. Massengale reported on the landscape maintenance. Crews had completed installing the landscape along the R.O.W. on West Progress Circle. The Board asked about the water consumption for the irrigation system. Mr. Massengale was to provide the total volume so that the calculation could be completed.

Review and Consider Bids for Tree Maintenance

Mr. Peak reported that he was waiting for a proposal from Davey Tree before he was ready to make a recommendation to the Board.

Status of Park Signage Installation

Mr. Peak reported that the park monument signs are scheduled to be installed the week of August 4th by DaVinci Sign Systems

Review and Consider Approval of Work Orders

No work orders were presented for consideration.

Director

Matters

Director LaPan noted the poor maintenance of the R.O.W.s along Grant Ranch Boulevard by the school district. Mr. Peak will meet with the principal of Grant Ranch Middle School to discuss Bowles Metropolitan District resuming the maintenance of this area.

Other

Business

Confirm Quorum for Next Board Meeting – August 12, 2014 at 4:30 p.m.

The Board confirmed a quorum for the August 12, 2014 regular board meeting.

Adjournment

Upon a motion duly made by Director Hobart seconded by Director Korte and, upon vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By _____
Secretary for the Meeting

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THESE MINUTES APPROVED AS THE OFFICIAL JULY 8, 2014 MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

Thomas Dougherty

Donald W. Korte

David A. Hobart

Timothy LaPan

Leigh Chaffee