

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
FEBRUARY 9, 2016**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board" or "BMD") was duly held Tuesday, February 9, 2016, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Donald W. Korte
Timothy LaPan
David A. Hobart
Thomas Dougherty

Also in attendance were:

Rob Curry; resident
Rob Massengale and Mike Bockh; Colorado Designscapes, Inc.
Lori Huffman; MSI
Chuck Reid; CliftonLarsonAllen LLP

Administrative

Matters

Call to Order / Disclosure of Conflicts of Interest

Upon a motion duly made by Director Dougherty, the meeting was called to order at 4:30 p.m.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute.

Approval of Agenda / Confirm Location of Meeting and Postings of Meeting Notices / Declaration of Quorum

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that the meeting location is within the District's boundaries and further noted that notices for this meeting were posted pursuant to statute.

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Following discussion, upon a motion duly made by Director Hobart, seconded by Director LaPan and, upon vote, unanimously carried, the Board declared a quorum present, notice was posted and approved the agenda as presented.

Upon a motion duly made by Director Hobart, seconded by Director LaPan and, upon vote, unanimously carried, the Board excused the absence of Director Chaffee.

Review and Consider Approval of the January 12, 2016 Regular Board Meeting Minutes

The Board reviewed the minutes of the January 12, 2016 Regular Board Meeting. Following discussion, upon a motion duly made by Director Dougherty, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the minutes of the January 12, 2016 Regular Board Meeting as presented.

Foothills Park and Recreation District Intergovernmental Agreement Update

Mr. Reid noted that all information was provided to the Foothills Park and Recreation District (FPRD). He and Mr. Hopp are meeting next week to finalize the marketing and roll out for the services available under the IGA, which allows BMD residents to use the FPRD facilities at the FPRD resident cost, with the difference paid by BMD. The Board approved moving forward on this plan as soon as possible.

Election

Mr. Reid noted there are three open seats on the Board and that the Calls for Nominations have been published.

Other

There were no other administrative matters.

Community Issues

Mr. Curry asked the Board why the mill levy was kept the same and what the plan is for a the "new dollars" generated by the increase in assessed values. The board reported that by keeping the mill levy the same, the District will be able to restore the District's fiscal health and address deferred capital improvement projects.

Legal Matters

None.

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Financial Matters

Review and Accept Unaudited Financial Statements as of December 31, 2015

Mr. Reid presented the unaudited financial statements to the Board. After review and discussion, upon a motion duly made by Director Dougherty, seconded by Director Korte and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Review and Approval of Claims through January 2016

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote unanimously carried, the Board approved claims represented by check numbers 7375 through 7391 totaling \$49,625.59 and an autopay payment to Xcel in the amount of \$433.48 for a grand total of \$50,059.07.

Other

None.

Operations and

Maintenance Update on Landscape Maintenance

Discussion ensued regarding snow and ice removal.

Review and Consider Approval of Work Orders, If any

The Board approved Designscares' installation of new coyote signs between Bowles and Grant Ranch Boulevard in Tracts E, F and I. The Board requested that existing posts be used for the signs as available.

Review Request for Proposal for Blue Heron Park Parking Lot Improvements

The Board reviewed the bid documents provided by Rose Paving Co. and rejected the bid. The Board requested management to advertise this project again and directed that the RFP be sent to additional contractors.

Discussion and Possible Motion Approving \$2,276.32 for Sunset Park Playground Equipment

After review and discussion, upon a motion duly made by Director Dougherty, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved ordering the equipment but not the installation fee. Installation will most likely be done by Designscares.

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Discussion and Possible Motion Approving Sponsorship for HOA Summer Programs at Grant Ranch Village Center - \$2,600

After discussion, upon a motion duly made by Director Korte, seconded by Director Hobart, with Director Dougherty voting no, the Board approved the sponsorship.

Director Matters

Discuss Management Services Request for Proposals

Mr. Reid provided a draft proposal to the Board, noting that the word version of this document was also provided to Director Chaffee. The email address set-up for proposals and instruction for how to change the password was discussed.

Other Business

Confirm Quorum for Next Board Meeting – March 8, 2016 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board Meeting scheduled for Tuesday, March 8, 2016 at 4:30 p.m.

Adjournment As there was no further business, the Board adjourned the meeting at 4:58 p.m.

Respectfully submitted,

By



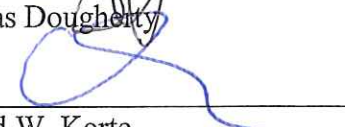
Secretary for the Meeting

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THESE MINUTES APPROVED AS THE OFFICIAL FEBRUARY 9, 2016
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD
OF DIRECTORS SIGNING BELOW.



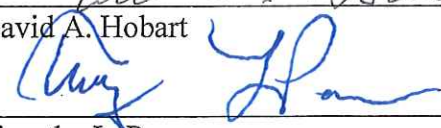
Thomas Dougherty



Donald W. Korte



David A. Hobart



Timothy LaPan



Leigh C. Chaffee