

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
MARCH 8, 2016**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board" or "BMD") was duly held Tuesday, March 8, 2016, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Leigh C. Chaffee
Donald W. Korte
Timothy LaPan
David A. Hobart
Thomas Dougherty

Also in attendance were:

Rob Curry; resident
Mike Bockh; Colorado Designscapes, Inc.
Lori Huffman; MSI
Chuck Reid; CliftonLarsonAllen LLP

Administrative
Matters

Call to Order / Disclosure of Conflicts of Interest

Upon a motion duly made by Director Chaffee, the meeting was called to order at 4:30 p.m.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute.

Approval of Agenda / Declaration of Quorum

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was noted that the meeting location is within the District's boundaries and further noted that notices for this meeting were posted pursuant to statute.

RECORD OF PROCEEDINGS

Following discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board declared a quorum present, notice was posted and approved the agenda as presented.

Upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board confirmed a quorum.

Review and Consider Approval of the February 9, 2016 Regular Board Meeting Minutes

The Board reviewed the minutes of the February 9, 2016 Regular Board Meeting. Following discussion, upon a motion duly made by Director Dougherty, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the minutes of the February 9, 2016 Regular Board Meeting as presented.

Election Update

Mr. Reid noted there are three open seats on the Board and three self nomination and acceptance forms were submitted. As there were not more candidates than open seats on the Board of Directors, the election was cancelled and Directors Chaffee, LaPan and Dougherty were deemed elected to four year terms.

Other

There were no other administrative matters.

Community Issues

MSI Update

Following a request from Ms. Hoffman, it was noted that the District has a 2016 contract with Ark Ecological for vegetation management in the District's natural open space areas.

Other

There we no other community issues.

Legal Matters

None.

Financial Matters

Review and Accept Unaudited Financial Statements as of January 31, 2016

Mr. Reid presented the unaudited financial statements to the Board. After review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

RECORD OF PROCEEDINGS

Review and Approval of Claims through February 2016

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote unanimously carried, the Board approved claims represented by check numbers 7392 through 7408 totaling \$85,052.58 and an autopay payment to Xcel in the amount of \$431.30 for a grand total of \$85,483.88.

Other

None.

Operations and
Maintenance

A. Designscapes

i. Update on Landscape Maintenance

Mr. Bockh reported that landscape maintenance is status quo. He noted that they may turn on the irrigation system early. Discussion followed and the Board deferred to Designscapes decision on this matter.

ii. Review and Consider Approval of Work Orders, If any

The Board was asked if the District is responsible to clean up goose droppings in Blue Heron Park for the Easter Egg Hunt. Following discussion, the District will not clean-up the droppings. Mr. Curry will also discuss this issue with the HOA.

B. Davey Tree

i. Update on Landscape Maintenance

Mr. Reid reported the tree trimming occurred this past week.

ii. Review and Consider Work Orders, If any

None.

C. Other

Director LaPan asked if Davey is doing "corrective pruning" in the parks, specifically the Maples by the basketball court on Sunset and Hawthorn and the Crabapples on the west side of Sunset Park. Mr. Reid will contact Mr. Tabb to verify that these areas are covered in this year's pruning.

RECORD OF PROCEEDINGS

Management

Matters

A. Foothills Park and Recreation District Intergovernmental Agreement Update

The IGA is now active, and information about the program was distributed. The Board noted that the Eagle Ridge and Grey Hawk neighborhoods are not part of Bowles Metro District and, as such, the program information will be changed to note this exclusion.

B. Proposals of Blue Heron Park Parking Lot Improvements

Mr. Reid handed out bid tabulations and recommended that the work be awarded to Rose Paving Company. After review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the proposal with Rose Paving Company with a NTE amount of \$10,000 which will include striping.

C. Aggregate Industries Agreement Update

Aggregate Industries has requested a change to the proposed agreement to use BMD's infrastructure to move water year-round, as opposed to just in irrigation season. The agreement and proposed changes were briefly discussed and the Board consented to continue working to reach an agreement that works for all parties. Mr. Reid will follow-up with Aggregate Industries.

Director Matters

Other

A proposal from SDMS was handed out. Director Chaffee noted that he has received no emails related to proposals.

Director LaPan asked if crews are available for mulch replacement noted he would like to move forward on the planned replacement of 10,000 square yards of mulch in Tracts K, O, and M1 as included in the 2016 budget. Mr. Bockh will come back with a proposal.

Director LaPan asked the District to begin making a 2016 concrete replacement program to widen the path in Sunset Park near the basketball court as well as the area near Dorado.

Other Business


Confirm Quorum for Next Board Meeting – April 12, 2016 at 4:30 p.m.

The Board confirmed a quorum for the next Regular Board Meeting scheduled for Tuesday, April 12, 2016 at 4:30 p.m.

RECORD OF PROCEEDINGS


Adjournment As there was no further business, the Board adjourned the meeting at 5:12 p.m.

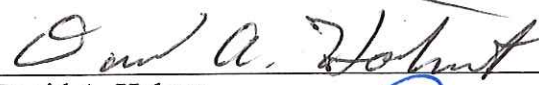
Respectfully submitted,

By 
Secretary for the Meeting


THESE MINUTES APPROVED AS THE OFFICIAL MARCH 8, 2016
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD
OF DIRECTORS SIGNING BELOW.


Thomas Dougherty


Donald W. Korte


David A. Hobart


Timothy LaPan


Leigh C. Chaffee