

RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
APRIL 8, 2014**

A regular meeting of the Board of Directors of the Bowles Metropolitan District (“Board”) was duly held Tuesday, April 8, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart  
Donald Korte  
Thomas Dougherty  
Timothy LaPan

Absent and excused was Director Leigh C. Chaffee.

Also in attendance were:

David Peak; CliftonLarsonAllen LLP  
Donna McNulty; Grant Ranch Master Association  
Robert Massengale; Designscapes

Administrative  
Matters

Agenda

Director Korte called the meeting to order and declared a quorum. Following discussion, upon a motion duly made by Director Hobart, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the agenda as presented and excused the absence of Director Chaffee.

Minutes

The Board reviewed the minutes of the March 11, 2014 regular board meeting. Following discussion, upon a motion duly made by Director Hobart, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the March 11, 2014 regular meeting as presented.

Community  
Issues

None.

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### Legal Matters

None.

### Financial Matters

Review and Approve Claims through March 2014 Totaling \$29,952.77,  
Represented by Check Numbers 6978 through 6992

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the March 2014 claims totaling \$29,952.77, represented by check numbers 6978 through 6992.

Review and Accept Unaudited Financial Statements as of February 28, 2014

Mr. Peak reviewed the unaudited financial statements as of February 28, 2014 with the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

### Operations/ Maintenance

Update on Landscape Maintenance

Mr. Massengale reported that they have turned on the irrigation system. During the start up, they discovered a leak under a driveway in Belmont Shores and are investigating the situation.

Update on Pet Stations and Trash Receptacles

Mr. Peak reported that the pet stations and trash receptacles have been ordered. He also informed the Board that he was working with Sean Malone at Norris Design to develop a Master Design Plan for park signage based on Director LaPan's recommendations and designs for Sunset Park and Blue Heron Park. Mr. Malone will present his plan at the May board meeting.

Other

Mr. Massengale reported that he and Director LaPan will be meeting on Friday, May 2<sup>nd</sup>, to review the landscape, including the grouping of trees along the R.O.W. that need to be replaced.

Mr. Jay Polk of Arapahoe Pump indicated that the irrigation system pumps are due for a preventative maintenance over-haul. The Board agreed and asked Mr. Peak and Mr. Massengale to schedule the maintenance.

### Director Matters

None.

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Other

Business      Confirm Quorum for Next Board Meeting – May 13, 2014 at 4:30 p.m.

The Board confirmed a quorum for the May 13, 2014 regular board meeting.

Adjournment    Upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL APRIL 8, 2014 MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

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Thomas Dougherty

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Donald W. Korte

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David A. Hobart

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Timothy LaPan

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Leigh Chaffee