

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
MAY 12, 2015**

A regular meeting of the Board of Directors of Bowles Metropolitan District ("Board") was duly held Tuesday, May 12, 2015, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

Donald W. Korte
Thomas Dougherty
Timothy LaPan
Leigh C. Chaffee
David A. Hobart

Also in attendance were:

David Peak and Denise Denslow; CliftonLarsonAllen LLP
Dawn Schilling; Schilling & Company, Inc.
Rob Massengale and Mike Bockh; Colorado Designscapes
Lori Huffman; MSI
Gloria McAvoy; Resident / Poppy Hills
Bob Armstrong; Resident / Poppy Hills
Mike Kelly; Resident / Poppy Hills
Alan Smith; Resident (for a portion of the meeting)

Administrative

Matters

Call to Order

Director Chaffee called the meeting to order.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Approval of Meeting Location and Posting of Notices

The Board entered into a discussion regarding the requirements of Section 32-1-903(1), C.R.S., concerning the location of the District's Board meeting. It was

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noted that the meeting location is within the District's boundaries and further noted that notices for this meeting were posted pursuant to statute.

Declaration of Quorum / Approve Agenda

Following discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board declared a quorum, approved the agenda as presented.

Review and Consider Approval of the April 14, 2015 Regular Board Meeting Minutes

The Board reviewed minutes of the April 14, 2015 regular board meeting. Following discussion, upon a motion duly made by Director Hobart, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the April 14, 2015 regular meeting as presented.

Community Issues

Items of Discussion with the Community Members in Attendance:

Gloria McAvoy, resident of Poppy Hills, asked who was responsible for the monument signs in Poppy Hills. Mr. Peak explained the various responsibilities of the HOA and the District and informed her that Poppy Hills HOA was responsible for the planting beds in front of the monument sign in Poppy Hills.

Alan Smith of ReMax, and a resident of the District, introduced himself to the Board. He asked the Board for special permission to have an event with a hot air balloon in the open grass area in Sunset Park. Following discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved a special permit for Alan Smith, with a stipulation that Mr. Smith will be responsible for any damage to the turf and/or irrigation system caused by the event including the hot air balloon. The Board also informed Mr. Smith that he would need to pay the standard non-refundable \$100 reservation fee. Mr. Peak will work with Mr. Smith in coordinating the special permit and event at the park.

Legal Matters

None.

Financial Matters

Review and Approval of Claims through April 2015 Totaling \$84,168.84, Represented by Check Numbers 7219 through 7239

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved claims totaling \$84,168.84, represented by check numbers 7219 through 7239, as presented.

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Review and Accept Unaudited Financial Statements as of March 31, 2015

Mr. Peak reviewed the unaudited financial statements as of March 31, 2015 with the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Review Draft 2014 Audit

Ms. Schilling presented the 2014 draft audit to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the 2014 draft audit and authorized its filing, subject to final review by Legal Counsel.

Operations and

Maintenance Update on Landscape Maintenance

Mr. Massengale reported to the Board that the native areas are being mowed for the first time this season. He also reported that in Tract O, some trees died and need to be removed.

Review and Consider Approval of Work Order for Mulch Replacement and Edging in the Amount of \$22,036

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the work order as presented.

Review and Consider Approval of Work Orders for Updates and/or Additional Plant Beds

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the work order for additional and/or updates to plant beds, as presented.

Review and Consider Approval of Change Order No. 1 with Pete's Custom Painting for an Amount of \$19,660

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the change order for an amount not to exceed \$19,660.

Other

Director LaPan requested that the pavilion in Sunset Park have the picnic tables bolted down and replace them next year. Director LaPan would like to see more extensive aeration with sand fill phased in over the next couple of years along R.O.W.s.

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Director
Matters

Director Dougherty asked that the gate at the Jack Anttonen Pocket Park be repaired.

Other
Business

Confirm Quorum for Next Board Meeting – June 9, 2015 at 4:30 p.m.

The Board confirmed a quorum for the next regular board meeting scheduled for Tuesday, June 9, 2015 at 4:30 p.m.

Adjournment Upon a motion duly made by Director Dougherty, seconded by Director Korte and, upon vote, unanimously carried, the Board adjourned the meeting at 5:45 p.m.

Respectfully submitted,

By David Peak
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL MAY 12, 2015 MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

[Signature]
Thomas Dougherty

Donald W. Korte

[Signature]
David A. Hobart

[Signature]
Timothy LaPan

Leigh C. Chaffee