

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
JUNE 10, 2014**

A regular meeting of the Board of Directors of the Bowles Metropolitan District (“Board”) was duly held Tuesday, June 10, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart
Donald Korte
Thomas Dougherty
Timothy LaPan

Absent and excused was Director Chaffee.

Also in attendance were:

David Peak; CliftonLarsonAllen LLP
Donna McNulty; Grant Ranch Master Association
Robert Massengale; Designscapes
Rod Curry; Resident

Administrative

Matters

Call to Order

Director Korte called the meeting to order.

Declaration of Quorum / Approve Agenda

Following discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board declared a quorum, approved the agenda as amended, and excused the absence of Director Leigh Chaffee.

Review and Consider Approval of the May 13, 2014 Regular Board Meeting Minutes

The Board reviewed minutes of the May 13, 2014 regular board meeting. Following discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the May 13, 2014 regular meeting as presented.

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Community

Issues

There was discussion about painting a section of fence in Sunset Park. Director LaPan said he had some left over paint that could be used.

Legal

Matters

Discuss New Statutory Requirements for Posting of Policy and Fee Schedule for Open Records Act Requests

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board adopted the Resolution for the policy and fee schedule for open records requests as presented.

Financial

Matters

Review and Approve Claims through May 2014 Totaling \$36,993.57, Represented by Check Numbers 7015 through 7037

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the May 2014 claims totaling \$36,993.57, represented by check numbers 7015 through 7037, with check number 7027 in the amount of \$92.35 to Director Chaffee being voided due to not being in attendance.

Review and Accept Unaudited Financial Statements as of April 30, 2014

Mr. Peak reviewed the unaudited financial statements as of April 30, 2014 with the Board. Following review and discussion, upon a motion duly made by Director Dougherty, seconded by Director Korte and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Operations/

Maintenance

Update on Landscape Maintenance

Mr. Massengale reported that crews had finished adding mulch along Dorado and mowed the open space. A second mowing of the open space is planned before the 4th of July.

Update on Pet Stations and Trash Receptacles

Director LaPan reported that all of the new pet stations and trash receptacles have been installed.

Presentation of Proposal for Park Signage / Sean Malone – Norris Design

Mr. Peak distributed the proposal from Norris Design. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the proposal as presented.

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Review and Consider Approval of Work Orders

1. Replace the Broken Slide at Sunset Park / \$5,820

Following discussion, upon a motion duly made by Director Hobart, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the work order replacing the broken slide at Sunset Park for a reduced amount of \$4,000.

2. Landscape Material at Tract K

Following discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the work order for landscape material at Tract K in the amount of \$3,425.

3. Open Space Improvements / \$21,248

Following discussion, upon a motion duly made by Director LaPan, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the work order for open space improvements for a reduced amount of \$6,062.50.

4. Orchard Subdivision / Landscape R.O.W. Improvements

Following discussion, upon a motion duly made by Director LaPan, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved the work order for the Orchard subdivision. Mr. Massengale will send Mr. Peak a revised work order with the mulch and edger pricing.

Review Bids for Tree Maintenance for 2014 and Select Company

Mr. Peak reported that no bids were received. Mr. Peak will try again to solicit bids next month for 2014 tree maintenance services.

Director
Matters

None.

Other
Business

Confirm Quorum for Next Board Meeting – July 8, 2014 at 4:30 p.m.

The Board confirmed a quorum for the July 8, 2014 regular board meeting.

Adjournment Upon a motion duly made by Director LaPan seconded by Director Korte and, upon vote, unanimously carried, the Board adjourned the meeting.

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Respectfully submitted,

By _____
Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL JUNE 10, 2014 MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.

Thomas Dougherty

Donald W. Korte

David A. Hobart

Timothy LaPan

Leigh Chaffee