

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
BOWLES METROPOLITAN DISTRICT
HELD
SEPTEMBER 16, 2014**

A special meeting of the Board of Directors of the Bowles Metropolitan District (“Board”) was duly held Tuesday, September 16, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart
Donald Korte
Thomas Dougherty
Timothy LaPan
Leigh Chaffee

Also in attendance were:

David Peak; CliftonLarsonAllen LLP
Robert Massengale; Designsapces
Mike Bockh; Designsapces
Rod Curry; Resident

Administrative
Matters

Call to Order

Director Chaffee called the meeting to order.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Declaration of Quorum / Approve Agenda

Following discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board declared a quorum, approved the agenda as amended, addition of Legal Matter, 3.A. Memorandum from Legal Counsel on Continuing Disclosures – General Obligation Refunding and Improvement Bonds, Series 2013.

RECORD OF PROCEEDINGS

Review and Consider Approval of the August 12, 2014 Regular Board Meeting Minutes

The Board reviewed minutes of the August 12, 2014 regular board meeting. Following discussion, upon a motion duly made by Director Hobart, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the August 12, 2014 regular meeting as presented.

Community Issues

Mr. Curry inquired about whether the District owned or maintained the iron fencing in Heron Estates Subdivision. He was informed that the District does not own or maintain this fencing.

Legal Matters

Mr. Peak distributed a memorandum from Legal Counsel - General Obligation Refunding and Improvement Bonds, Series 2013 – Continuing Disclosure.

Financial Matters

Ratify Approval of Claim Totaling \$7,885.00, Represented by Check Number 7058

Upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board ratified approval of the claim totaling \$7,885.00, represented by check number 7058.

Review and Approve Claims through August 2014 Totaling \$45,390.07, Represented by Check Numbers 7082 through 7099

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board approved claims totaling \$45,390.07, represented by check numbers 7082 through 7099.

Review and Accept Unaudited Financial Statements as of July 31, 2014

Mr. Peak reviewed the unaudited financial statements as of July 31, 2014 with the Board. Following review and discussion, upon a motion duly made by Director Chaffee, seconded by Director Korte and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as presented.

Appoint the District Manager, David Peak, and District Accountant, John Simmons, to Prepare the 2015 Draft Budget

Upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board appointed the District Manager, David Peak, and District Accountant, John Simmons, to prepare the 2015 draft budget.

RECORD OF PROCEEDINGS

Set the Public Hearing for the 2015 Budget – November 13, 2014

Following discussion, the Board set the public hearing date for the 2015 budget on Tuesday, November 18, 2014 at 4:30 p.m. in place of November 13th.

Operations and
Maintenance Update on Landscape Maintenance

Mr. Massengale reported on the landscape maintenance. He reported that the last native mowing had been completed for the season and crews have winterized the irrigation system.

Review and Consider Approval of Work Orders

Director LaPan asked Designsapes to remove a dead spruce in Blue Heron Park and a pine tree in Sunset Park.

Director
Matters None.

Other
Business Confirm Quorum for Next Board Meeting – October 14, 2014 at 4:30 p.m.

The Board confirmed a quorum for the next board meeting scheduled for Tuesday, October 14, 2014 at 4:30 p.m.

Adjournment Upon a motion duly made by Director Chaffee seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting at 5:17 p.m.

Respectfully submitted,

By _____
Secretary for the Meeting

RECORD OF PROCEEDINGS

THESE MINUTES APPROVED AS THE OFFICIAL SEPTEMBER 16, 2014
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD
OF DIRECTORS SIGNING BELOW.

Thomas Dougherty

Donald W. Korte

David A. Hobart

Timothy LaPan

Leigh Chaffee