

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
DECEMBER 9, 2014**

A regular meeting of the Board of Directors of the Bowles Metropolitan District (“Board”) was duly held Tuesday, December 9, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart  
Donald W. Korte  
Thomas Dougherty  
Timothy LaPan  
Leigh C. Chaffee

Also in attendance were:

David Peak; CliftonLarsonAllen LLP  
Robert Massengale; Designsapces  
Mike Bockh; Designsapces  
Rod Curry; Resident  
Tony Graziano; Resident  
Mike MacDonnell; Resident

Administrative  
Matters

Call to Order

Director Chaffee called the meeting to order.

The Board discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty of the Board of Directors and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. Disclosures of potential conflicts of interest were filed with the Secretary of State for Director Dougherty.

Declaration of Quorum / Approve Agenda

Following discussion, upon a motion duly made by Director Korte, seconded by Director Dougherty and, upon vote, unanimously carried, the Board declared a quorum and approved the agenda as presented.

## RECORD OF PROCEEDINGS

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### Review and Consider Approval of the November 18, 2014 Special Board Meeting Minutes

The Board reviewed minutes of the November 18, 2014 special board meeting. Following discussion, upon a motion duly made by Director Dougherty, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the minutes of the November 18, 2014 special meeting as presented.

### Community

#### Issues

### Update on Status of Quit Claim Deed Conveying a Right-of-Way of Property Located Across from the Grant Ranch Middle School from the District to the Grant Ranch Homeowners' Association

This item was tabled until decision is made by HOA.

### Additional Tennis Court Facilities Discussion

Residents Tony Graziano and Mike MacDonnell introduced themselves to the Board. They asked the Board about what was the best way to seek approval for additional tennis court facilities. The Board responded that having community wide support and discussion about proposed tennis facilities would be beneficial for any consideration by the Board.

### Legal

#### Matters

None.

### Financial

#### Matters

### Review and Approve of Claims through November 2014

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved claims totaling \$29,891.06, represented by check numbers 7140 through 7153.

### Review and Accept Unaudited Financial Statements as of October 31, 2014

Mr. Peak reviewed the Unaudited Financial Statements as of October 31, 2014 with the Board. Following review and discussion, upon a motion duly made by Director Chaffee, seconded by Director Dougherty and, upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements as presented.

### Operations and

#### Maintenance Update on Landscape Maintenance

Mr. Massengale reported on the landscape maintenance and reported that all forty (40) trees have been planted.

RECORD OF PROCEEDINGS

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Review and Consider Approval of Work Orders

No work orders were presented for approval.

Director  
Matters

Discuss Moving the Sunset Park Restroom to Another Area Near Parking Lot

Mr. Peak discussed with the Board other areas that the portable restroom could be re-located to. No decision was made at this time.

Other  
Business

Confirm Quorum for Next Board Meeting – January 13, 2015 at 4:30 p.m.

The Board confirmed a quorum for the next regular board meeting scheduled for Tuesday, January 13, 2015 at 4:30 p.m.

Discuss Requirements of Section 32-1-809, C.R.S. (Transparency Notice) and Director Staff Regarding Compliance for 2015

Following discussion, the Board directed Management staff to post the Transparency Notice on the Special District Association website to meet compliance requirements.

Adjournment Upon a motion duly made by Director Chaffee seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

RECORD OF PROCEEDINGS

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THESE MINUTES APPROVED AS THE OFFICIAL DECEMBER 9, 2014  
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD  
OF DIRECTORS SIGNING BELOW.

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Thomas Dougherty

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Donald W. Korte

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David A. Hobart

\_\_\_\_\_  
Timothy LaPan

\_\_\_\_\_  
Leigh C. Chaffee