

RECORD OF PROCEEDINGS

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**MINUTES OF A SPECIAL MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
JANUARY 14, 2014**

A special meeting of the Board of Directors of the Bowles Metropolitan District ("Board") was duly held Tuesday, January 14, 2014, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart  
Donald Korte  
Thomas Dougherty  
Leigh C. Chaffee  
Timothy LaPan

Also in attendance were:

David Peak; CliftonLarsonAllen LLP  
Robert Massengale; Designscales  
Rod Curry; Resident  
Steve Coates; Joseph W. Bowles Reservoir Company  
John Tracy; Joseph W. Bowles Reservoir Company  
Judy Simonson; Joseph W. Bowles Reservoir Company

Administrative

Matters

Agenda

Director Chaffee called the meeting to order and declared a quorum. Following discussion, upon a motion duly made by Director Chaffee, seconded by Director Dougherty and, upon vote, unanimously carried, the Board approved the agenda as presented.

Minutes

The Board reviewed the minutes of the December 10, 2013 regular board meeting. Following discussion, upon a motion duly made by Director LaPan, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the minutes of the December 10, 2013 regular meeting as presented.

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### Review and Consider Approval of Storm Water Monitoring Agreement for 2014 with JOATA Solutions

Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved of Storm Water Monitoring Agreement for 2014 with JOATA Solutions.

### Review and Consider Adopting Resolution Establishing Meeting Dates and Posting Locations for 2014

Following review and discussion, upon a motion duly made by Director Chaffee, seconded by Director Hobart and, upon vote, unanimously carried, the Board adopted the Resolution Establishing Meeting Dates and Posting Locations for 2014.

### Review and Consider Adopting Resolution Designating Location of 24-Hour Notices

Following review and discussion, upon a motion duly made by Director Chaffee, seconded by Director LaPan and, upon vote, unanimously carried, the Board adopted the Resolution Designating Location for Posting of 24-Hour Notices.

### Community Issues

#### East Outlet Lining Project / Joseph W. Bowles Reservoir Company

Judy Simonson reviewed the east outlet lining project with the Board. The Joseph W. Bowles Reservoir Company is requesting the District's approval to stage the project in Isthmus Nature Park. Following discussion, a motion was made by Director Chaffee, seconded by Director LaPan and, upon vote, unanimously carried, the Board approved the request.

### Legal Matters

#### Update on Stipulation between District and Aggregate Industries

After a brief overview from Mr. Peak, the Board was in favor of having Attorney Forman finalize the agreement.

### Financial Matters

#### Review and Approve Claims through December 2013 Totaling \$46,325.36, Represented by Check Numbers 6926 through 6942

Mr. Peak presented the claims to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the December 2013 claims totaling \$46,325.36, represented by check numbers 6926 through 6943. Check number 6930 to CoCal Landscape Services for \$15,356.51 was voided and a new check (number 6943) issued for \$13,356.51.

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Review and Accept Unaudited Financial Statements as of November 30, 2013

Mr. Peak reviewed the unaudited financial statements as of November 30, 2013 with the Board. Following review and discussion, upon a motion duly made by

Director Korte, seconded by Director Chaffee and, upon vote, unanimously carried, the Board approved the Unaudited Financial Statements.

Operations/

Maintenance Update on Landscape Maintenance / Robert Massengale

Mr. Massengale briefed the Board on the landscape maintenance for the District. The Board was pleased with the snow removal performed by Mr. Massengale from Designscares in the Winter Season. The Board has requested to see the west side of TRACT J; split rail fence painted, which is located in Sunset Park.

Review Work Orders with Designscares, If any

There were no work orders presented for consideration.

Director

Matters

None.

Other

Business

Confirm Quorum for Next Board Meeting – February 11, 2014

The Board confirmed a quorum for the February 11, 2014 regular Board meeting.

Adjournment Upon a motion duly made by Director Chaffee, seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting at 5:18 p.m.

Respectfully submitted,

By \_\_\_\_\_  
Secretary for the Meeting

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THESE MINUTES APPROVED AS THE OFFICIAL JANUARY 14, 2014  
MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD  
OF DIRECTORS SIGNING BELOW.

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Thomas Dougherty

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Donald W. Korte

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David A. Hobart

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Timothy LaPan

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Leigh Chaffee