

RECORD OF PROCEEDINGS

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**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF THE  
BOWLES METROPOLITAN DISTRICT  
HELD  
JULY 14, 2009**

A regular meeting of the Board of Directors of the Bowles Metropolitan District was duly held Tuesday, July 14, 2009, at 4:30 p.m., at The Village Center, 7255 Grant Ranch Boulevard, Littleton, Colorado. The meeting was open to the public.

In attendance were Directors:

David A. Hobart  
Jack Anttonen  
Donald Korte  
Jan C. Cranor  
Timothy LaPan

Also in attendance were:

David Peak; R.S. Wells LLC  
Dawn Schilling, CPA; Schilling & Company, Inc.  
Norma Watkins; Grant Ranch HOA  
Jody Bost; CoCal Landscape  
Chat Otto; Grant Ranch HOA  
Lolly Smith; 6900 W. Grant Ranch #42, Littleton, CO  
Monty Koz; 5390 S. Gray St., Littleton, CO  
Lee Adkins; 5644 S. Ingalls St., Littleton, CO

ADMINISTRATIVE

MATTERS      Agenda

Director Cranor called the meeting to order and declared a quorum. Upon a motion duly made by Director Korte, seconded by Director Anttonen and, upon vote, unanimously carried, the Board approved the agenda as presented.

Minutes

The Board reviewed the minutes of the June 9, 2009 regular board meeting. After discussion, upon a motion duly made by Director Hobart, seconded by Director Korte and, upon vote, unanimously carried, the Board approved the minutes of the June 9, 2009 regular meeting as presented.

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### COMMUNITY ISSUES

#### Request to Renovate Pocket Park

Ms. Smith addressed the Board and asked if they would consider renovating the pocket park next to Poppy Hills.

#### Lack of Maintenance in Open Space

Mr. Koz addressed the Board regarding lack of maintenance in the open space in the area of South Jay Circle. He reported there's a lack of watering, the area is infested with bugs and the trees, bushes and plants need trimming. He also voiced his concern with CoCal Landscape using the Sunset Park parking lot as a staging area for the tree mitigation project.

#### Request for Field Use at Blue Heron Park for Little League Football

Mr. Adkins addressed the Board and asked permission to hold practice at the Blue Heron Park for his Little League football team if there was availability. He is with the South Jeffco Athletic League. The Board approved his request and instructed Mr. Peak to have his assistant contact Mr. Adkins to make proper arrangements for a field permit.

#### Maintenance of Open Space

Mr. Otto, President of the Grant Ranch HOA, requested the Board to have CoCal Landscape mow the open space sooner in the future. He also had a request to have crews not spray for weeds along the fence line next to residents who have gardens in their back yards.

### FINANCIAL MATTERS

#### Claims

Mr. Peak presented the claims to the Board. After review, upon a motion duly made by Director Korte, seconded by Director Anttonen and, upon vote, unanimously carried, the Board approved the June 2009 claims totaling \$315,038.29, represented by check numbers 5853 through 5873.

#### Unaudited Financial Statements as of May 31, 2009

Mr. Peak presented the unaudited financial statements to the Board as of May 31, 2009. After discussion, upon a motion duly made by Director Korte, seconded by Director LaPan and, upon vote, unanimously carried, the Board accepted the unaudited financial statements as of May 31, 2009 as presented.

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### Review and Consider Approval of 2008 Audit / Dawn Schilling and Authorize Execution of Representation Letter

Ms. Schilling presented the 2008 audit to the Board. Following review and discussion, upon a motion duly made by Director Korte, seconded by Director Anttonen and, upon vote, unanimously carried, the Board approved the 2008 audit subject to final review and approval by legal counsel and authorized execution of the Representation Letter.

### CAPITAL IMPROVEMENTS / OPERATIONS

#### MATTERS      Landscape Maintenance Report

Ms. Bost reported on the maintenance for last month, as of July 14, 2009:

#### Week of 6/1

- Trash cans were emptied and re-lined as needed
- Checked and filled pet pick-up dispensers as needed
- Full mowing and trimming throughout property
- Edging throughout property
- Pruned vole damage out of junipers along Dorado and Jay

#### Week of 6/8

- Trash cans were emptied and re-lined as needed
- Checked and filled pet pick-up dispensers as needed
- Full mowing and trimming throughout property
- Majority of trees marked for removal were removed
- Removed dead tree in Regatta on foreclosure for HOA
- Fertilized stress pines / HOA-6 and District-44

#### Week of 6/15

- Trash cans were emptied and re-lined as needed
- Checked and filled pet pick-up dispensers as needed
- Full mowing and trimming throughout property
- Edging throughout property
- Treated wetland pond for mosquito control
- Irrigation mainline repaired
- Second fertilizer application done along all streetscapes
- Installed pet station in Regatta Park
- Met with Steve Day and reviewed trees in mitigation plan / marked further trees for removal and pruning

#### Week of 6/22

- Trash cans were emptied and re-lined as needed
- Checked and filled pet pick-up dispensers as needed
- Full mowing and trimming throughout property
- Checked and cleaned standpipes in all detention ponds
- Completed second fertilizer application in formal parks

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Completed mowing, edging and trimming in all native areas  
Controller box repairs were completed; new seals and painting

### Week of 6/29

Trash cans were emptied and re-lined as needed  
Checked and filled pet pick-up dispensers as needed  
Full mowing and trimming throughout property  
Edging throughout property  
Additional trees removed for mitigation plan

### Work Scheduled for July

Tree pruning performed for mitigation plan  
Root ball removal, backfill, top-dress and sodding tree wells for mitigation plan  
Removal of dead pine behind Dorado Greens monument sign on July 2<sup>nd</sup>  
Emergency playground safety fence due to heavy rains on July 13th

### Review and Consider Work Orders with CoCal Landscape

No work orders were presented at this time.

### Status of Tree Mitigation Plan

Mr. Peak updated the Board as to the status of the tree mitigation plan.

### OTHER BUSINESS

#### Update on Discussions Regarding Water Shares

Nothing further to report at this time.

#### Update on the Water Quality Pond

Nothing further to report at this time.

#### Confirm Quorum for August 11, 2009 Board Meeting

The Board confirmed a quorum for the August 11, 2009 regular board meeting.

### LEGAL MATTERS

#### Ratify Execution of Confidentiality Agreement between Brownstein Hyatt Farber Schreck (on behalf of the District and the Grant Ranch Master Homeowners Association) and Steven J. Day of Day & Associates

Following discussion, upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board ratified approval of execution of the confidentiality agreement between Brownstein Hyatt Farber

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Schreck (on behalf of the District and the Grant Ranch Master Homeowners Association) and Steven J. Day of Day & Associates.

Executive Session Discussion of Confidentiality Agreement between Brownstein Hyatt Farber Schreck (on behalf of the District and the Grant Ranch Master Homeowners Association) and Steven J. Day of Day & Associates

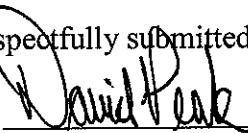
No executive session was held.

ADJOURNMENT

Upon a motion duly made by Director Korte, seconded by Director Hobart and, upon vote, unanimously carried, the Board adjourned the meeting at 6:20 p.m.

Respectfully submitted,

By

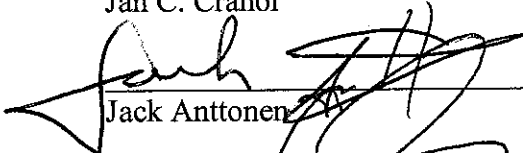


Secretary for the Meeting

THESE MINUTES APPROVED AS THE OFFICIAL JULY 14, 2009 MINUTES OF THE BOWLES METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW.



Jan C. Cranor



Jack Anttonen

Donald W. Korte



David A. Hobart



Timothy LaPan